Health, Safety & Wellbeing

**CONSTRUCTING EXCELLENCE AWARDS ENTRY FORM**

**Please read and understand the criteria and guidelines before completing this form.**

**Guidelines on ‘How to Enter’ can be found at** <http://ckegroup.org/cexcellenceyh/ceyh-awards-2020/>

**Please remember that:**

1. Information above the specified word limits will not be taken into consideration.
2. Charts and photos should be embedded in the word document where possible (captions are not part of the word count). Total submission length - maximum 15 pages.
3. Appendices will not be reviewed as part of the submission.

**Category Description:**

**Health, Safety & Wellbeing is of paramount importance and a culture of ‘safety first’ is crucial to performance. Overarching health and safety risk management systems and effective health initiatives are fundamental to reducing or eliminating all types of incident and promoting health and well–being across the supply chain.**

The winner may be able to demonstrate consideration of either project health & safety at the pre-construction and/or construction phases of a project or an organisational initiative impacting on multiple projects or their workforce. Judges will be looking for an approach that demonstrates a number of the following attributes:

1. An overarching health & safety management culture.
2. Leadership and innovation leading to new health & safety schemes, tools, processes or actions which ensure protection and improvements occur.
3. Clear strategies that provide sustainable and effective risk management.
4. Workplace health and workplace safety considered in equal measure.
5. Real benefits for all parties, evidenced by objective measurement criteria such as KPIs, AIR, AFR and RIDDOR performance.

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| **Entry Checklist:**1. [ ]  **Completed entry form** – low resolution images can be embedded to support your entry.
2. [ ]  **Logos** – for all key parties that should be recognised for the award (original .eps files).
3. [ ]  **High resolution images** (print quality) – up to 5 photos.

**If you have any queries, please call/email the CEYH team:**Tel: (Liz Schofield) 0113 812 1902 or (Donna Lee) 0113 812 7601 All entries should be sent via email to ceyhawards@leedsbeckett.ac.uk  |

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**CONSTRUCTING EXCELLENCE AWARDS ENTRY FORM SECTION 1 OF 4**

**If your entry relates to a project:** complete sections 1, 2 and 4.

**If your entry relates to an organisation:** complete section 1, 3 and 4.

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| **Entry name** |  |

 Maximum 70 characters (with spaces). This name will be on the award if successful.

**Applicant’s contact details:**

|  |  |
| --- | --- |
| Name |  |
| Organisation  |  |
| Email |  |
| Telephone |  |
| Address |  |
| Postcode |  |

**Organisations to be credited:**

Please list the client related to this submission:

|  |  |
| --- | --- |
| **Client** |  |
| Contact name  |  |
| Email |  |

Please list all organisations that should be credited in relation to this submission:

|  |  |
| --- | --- |
| **Organisation** |  |
| Contact name  |  |
| Email |  |

|  |  |
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| **Organisation** |  |
| Contact name  |  |
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| **Organisation** |  |
| Contact name  |  |
| Email |  |

**IMPORTANT:** Logos – please supply HIGH QUALITY **.eps** or **.jpeg** logo files for all organisations mentioned.

These logos will be etched onto the glass trophies presented to winners.

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**CONSTRUCTING EXCELLENCE AWARDS ENTRY FORM PROJECT DETAILS │ SECTION 2 OF 4**

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| --- | --- |
| **Project name** |  |
| **Project location** |  |
| **Project timescales or phase** | Start date:  | End date:  |
| **Project contract value** |  |
| **Type of work** (e.g. new build, refurb) |  |
| **Type of client** (e.g. housing association, developer, gov. department) |  |
| **Construction product** (e.g. school, housing, road) |  |
| **Approx. m2** |  |

**ORGANISATION / INITIATIVE DETAILS │ SECTION 3 OF 4**

|  |  |
| --- | --- |
| **Organisation / initiative name** |  |
| **Location** |  |
| **Type of organization** (e.g. housing association, developer, government department, contractor, consultant) |  |
| **Number of staff** |  |
| **Company turnover** |  |

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**CONSTRUCTING EXCELLENCE AWARDS ENTRY FORM YOUR SUBMISSION │ SECTION 4 OF 4**

**Please note:** if you are unable to insert images directly into the cell, please use space between each question to insert images.

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| 1. **Summary** (**max. 500 words**)

\* Please provide a **clear summary** of all key messages and aspects of the submission. This section will be used for marketing purposes. A clear and full answer ensures we showcase your project effectively. \***Guidance questions:** What makes this project a winning entry? Why do you think this work stands out from the crowd? How do you suggest we share this with the industry? |
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| 1. **Background:** Describe the circumstances or challenges faced in relation to this entry. (**max. 250 words**)
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| 1. **What is your health, safety & wellbeing culture and how does this manifest?** (**max. 250 words**)
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| 1. **How have you led people to improve results with innovative approaches?** (**max. 250 words**)
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| 1. **How have you made your risk management clear and effective, and sustained this approach?** (**max. 250 words**)
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| 1. **How have you ensured health management is balanced with safety measures?** (**max. 250 words**)
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| 1. **Based upon the approach described in this submission, what results have you achieved?** (**max. 250 words**)
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| 1. **3 winning facts about your submission**

Ensure you highlight 3 **key** achievements. This may be published by Constructing Excellence. |
| **1** |  |
| **2** |  |
| **3** |  |