Integration & Collaborative Working

**CONSTRUCTING EXCELLENCE AWARDS ENTRY FORM**

**Please read and understand the criteria and guidelines before completing this form.**

**Guidelines on ‘How to Enter’ can be found at** <http://ckegroup.org/cexcellenceyh/ceyh-awards-2020/>

**Please remember that:**

1. Information above the specified word limits will not be taken into consideration.
2. Charts and photos should be embedded in the word document where possible (captions are not part of the word count). Total submission length - maximum 15 pages.
3. Appendices will not be reviewed as part of the submission.

**Category Description:**

**Collaborative working is central to the core values of Constructing Excellence and its drive for positive change in construction. It is most likely to manifest in the delivery of specific projects, however those who can demonstrate a culture across a series or programme of projects show leadership in a sustained approach. Integration of the supply chain, the client and end users will normally lead to a better outcome satisfying all stakeholders.**

The judges will be looking for entries where collaborative working has delivered outstanding results and significant benefits for the whole supply chain/partnership involved. Submissions will demonstrate a number of the following attributes:

1. Early involvement of the supply chain, client and end users - possibly underpinned by a soft landings approach.
2. Selection of supply chain on quality and value not lowest cost.
3. Common processes and tools to assist in collaborative working such as BIM and Lean.
4. Modern commercial arrangements and fair payment.
5. Evidence of improved results achieved through the collaborative approach and value engineering and evidenced by performance measures (KPIs).

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| **Entry Checklist:**   1. **Completed entry form** – low resolution images can be embedded to support your entry. 2. **Logos** – for all key parties that should be recognised for the award (original .eps files). 3. **High resolution images** (print quality) – up to 5 photos.   **If you have any queries, please call/email the CEYH team:**  Tel: (Liz Schofield) 0113 812 1902 or (Donna Lee) 0113 812 7601  All entries should be sent via email to [ceyhawards@leedsbeckett.ac.uk](mailto:ceyhawards@leedsbeckett.ac.uk) |

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**CONSTRUCTING EXCELLENCE AWARDS ENTRY FORM SECTION 1 OF 4**

**If your entry relates to a project:** complete sections 1, 2 and 4.

**If your entry relates to an organisation:** complete section 1, 3 and 4.

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| --- | --- |
| **Entry name** |  |

Maximum 70 characters (with spaces). This name will be on the award if successful.

**Applicant’s contact details:**

|  |  |
| --- | --- |
| Name |  |
| Organisation |  |
| Email |  |
| Telephone |  |
| Address |  |
| Postcode |  |

**Organisations to be credited:**

Please list the client related to this submission:

|  |  |
| --- | --- |
| **Client** |  |
| Contact name |  |
| Email |  |

Please list all organisations that should be credited in relation to this submission:

|  |  |
| --- | --- |
| **Organisation** |  |
| Contact name |  |
| Email |  |

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| **Organisation** |  |
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| **Organisation** |  |
| Contact name |  |
| Email |  |

**IMPORTANT:** Logos – please supply HIGH QUALITY **.eps** or **.jpeg** logo files for all organisations mentioned.

These logos will be etched onto the glass trophies presented to winners.

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**CONSTRUCTING EXCELLENCE AWARDS ENTRY FORM PROJECT DETAILS │ SECTION 2 OF 4**

|  |  |  |
| --- | --- | --- |
| **Project name** |  | |
| **Project location** |  | |
| **Project timescales or phase** | Start date: | End date: |
| **Project contract value** |  | |
| **Type of work**  (e.g. new build, refurb) |  | |
| **Type of client**  (e.g. housing association, developer, gov. department) |  | |
| **Construction product**  (e.g. school, housing, road) |  | |
| **Approx. m2** |  | |

**ORGANISATION / INITIATIVE DETAILS │ SECTION 3 OF 4**

|  |  |
| --- | --- |
| **Organisation / initiative name** |  |
| **Location** |  |
| **Type of organization** (e.g. housing association, developer, government department, contractor, consultant) |  |
| **Number of staff** |  |
| **Company turnover** |  |

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**CONSTRUCTING EXCELLENCE AWARDS ENTRY FORM YOUR SUBMISSION │ SECTION 4 OF 4**

**Please note:** if you are unable to insert images directly into the cell, please use space between each question to insert images.

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| 1. **Summary** (**max. 500 words**)   \* Please provide a **clear summary** of all key messages and aspects of the submission. This section will be used for marketing purposes. A clear and full answer ensures we showcase your project effectively. \*  **Guidance questions:** What makes this project a winning entry? Why do you think this work stands out from the crowd? How do you suggest we share this with the industry? |
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| 1. **Background:** Describe the circumstances or challenges faced in relation to this entry.. (**max. 250 words**) |
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| 1. **Describe the parties involved and how they engaged throughout the programme.** (**max. 250 words**) |
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| 1. **Explain your procurement strategy and evaluation criteria.** (**max. 250 words**) |
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| 1. **What tools have you adopted to collaborate up and down the supply chain?** (**max. 250 words**) |
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| 1. **How have commercial arrangements differed from traditional contracts?** (**max. 250 words**) |
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| 1. **Based upon the integrated and collaborative approach chosen what results have been achieved?** (**max. 250 words**) |
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| --- | --- |
| 1. **3 winning facts about your submission**   Ensure you highlight 3 **key** achievements. This may be published by Constructing Excellence. | |
| **1** |  |
| **2** |  |
| **3** |  |