Client of the Year

**CONSTRUCTING EXCELLENCE AWARDS ENTRY FORM**

**Please read and understand the criteria and guidelines before completing this form.**

**Guidelines on ‘How to Enter’ can be found at** [**http://ckegroup.org/cexcellenceyh/ceyh-awards-2021/**](http://ckegroup.org/cexcellenceyh/ceyh-awards-2021/)

**Please remember that:**

1. Information above the specified word limits will not be taken into consideration.
2. Charts and photos should be embedded in the word document where possible (captions are not part of the word count). Total submission length - maximum 15 pages.
3. Appendices will not be reviewed as part of the submission.

**Category Description:**

**Construction clients have an important role to play in transforming the way the industry operates. How projects come to market has a significant impact on the ability of the construction industry to provide innovative, whole life value-for-money solutions.**

Much waste in construction is driven through approach to risk across the supply chain and judges are looking for a construction client that has been actively involved in enabling the construction programme and developed strategies for encouraging and rewarding excellence. A winning approach will demonstrate a number of the following attributes:

1. Clear and consistent leadership of the supply chain.
2. A commitment to procurement based on quality, value and collaboration not just price.
3. Real benefits for all parties, evidenced by objective measurement criteria such as KPIs.
4. Tools deployed to integrate the project team and the supply chain.
5. A positive impact on their organisation, the industry and the wider community and an approach which might be used elsewhere to support continuous improvement.

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| **Entry Checklist:**   1. **Completed entry form** – low resolution images can be embedded to support your entry. 2. **Logos** – for all key parties that should be recognised for the award (original .eps files). 3. **High resolution images** (print quality) – up to 5 photos.   **Contact:**  **If you have any queries, please call/email the CEYH team:**  Tel: (Liz Schofield) 0113 812 1902 or (Donna Lee) 0113 812 7601  All entries should be sent via email to [ceyhawards@leedsbeckett.ac.uk](mailto:ceyhawards@leedsbeckett.ac.uk) |

**Further guidance:**

**The Constructing Excellence Awards ‘recognise the best and inspire the rest’**

**What makes your submission special?**

We want to know if you are doing something new or different **or** doing something common to the industry but better than anyone else. It could be how you manage a specific process or a wide-ranging programme. It doesn’t need to be technologically cutting edge, but it does need to be exemplary.

**Can you demonstrate real benefits?**

We want data. You needn’t submit all your data, but we need to know that you have changed or achieved something through some measurable information. Did you do it better or with increased satisfaction to your clients?

**Is it honest?**

We are not looking for marketing information. We want real stories which give an honest summary of all the issues that you have overcome to deliver.

**Address the category criteria and make sure the judges understand:**

**Actions:** What actions were taken to deliver outstanding outcomes?

**Impact:** What results were achieved and what evidence can you provide?

**Lessons learned:** What lessons have been learned through this work and how have they been shared?

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**CONSTRUCTING EXCELLENCE AWARDS ENTRY FORM SECTION 1 OF 2**

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| **ELIGIBILITY CHECK** | **Does this entry relate** primarily to activities carried out between ***January 2020 and December 2020? \****Please note that any projects/contracts mentioned do not need to be completed in 2020 or completed at all but this entry must talk primarily about work done in 2020. |
|  | y/n |

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| **Entry name** |  |

Maximum 70 characters (with spaces). This name will be on the award if successful.

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| **Is your entry?** | a direct entry | a nomination |

**Applicant’s contact details:**

|  |  |
| --- | --- |
| Name |  |
| Organisation |  |
| Email |  |
| Telephone |  |
| Address |  |
| Postcode |  |

**Client details:**

Please leave relevant cell blank if same details as above.

|  |  |
| --- | --- |
| Organisation |  |
| Email |  |
| Telephone |  |
| Address |  |
| Postcode |  |
| **Type of organisation** | (e.g. housing association, developer, government department, contractor, consultant) |
| **Number of staff** |  |
| **Company turnover** |  |

**IMPORTANT:** Logos – please supply HIGH QUALITY **.eps** or **.jpeg** logo files for all organisations mentioned.

These logos will be etched onto the glass trophies presented to winners.

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**CONSTRUCTING EXCELLENCE AWARDS ENTRY FORM YOUR SUBMISSION │ SECTION 2 OF 2**

**Please note:** if you are unable to insert images directly into the cell, please use space between each question to insert images.

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| 1. **Summary** (**max. 500 words**)   \* Please provide a **clear summary** of all key messages and aspects of the submission. This section will be used for marketing purposes. A clear and full answer ensures we showcase your project effectively. \*  **Guidance questions:** What makes this project a winning entry? Why do you think this work stands out from the crowd? How do you suggest we share this with the industry? |
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| 1. **Background:** Describe the circumstances or challenges faced in relation to this entry. (**max. 250 words**) |
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| 1. **How did you give / How did your client give clear and consistent leadership to suppliers?** (**max. 250 words**) |
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| 1. **How do you / How does your client evaluate procurement and against what criteria?** (**max. 250 words**) |
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| 1. **What evidence do you have that your leadership / your client’s leadership benefited all parties?** (**max. 250 words**) |
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| 1. **What tools have you / has your client adopted to integrate with the supply chain?** (**max. 250 words**) |
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| 1. **What results has your approach / your client’s approach delivered and how has this led to continuous improvement?** (**max. 250 words**) |
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| --- | --- |
| 1. **3 winning facts about your submission**   Ensure you highlight 3 **key** achievements. This may be published by Constructing Excellence. | |
| **1** |  |
| **2** |  |
| **3** |  |