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Integration & Collaborative Working

**CONSTRUCTING EXCELLENCE AWARDS ENTRY FORM**

**Please read and understand the criteria and guidelines before completing this form.**

**Guidelines on ‘How to Enter’ can be found at** <http://ckegroup.org/cexcellenceyh/>

**Please remember that:**

1. Information above the specified word limits will not be taken into consideration.
2. Charts and photos should be embedded in the word document where possible (captions are not part of the word count). Total submission length - maximum 15 pages.
3. Appendices will not be reviewed as part of the submission.
4. High resolution JPEG images to be included separately

**Category Description:**

**Collaborative working is central to the core values of Constructing Excellence and its drive for positive change in construction. It is most likely to manifest in the delivery of specific projects, however those who can demonstrate a culture across a series or programme of projects show leadership in a sustained approach. Integration of the supply chain, the client and end users will normally lead to a better outcome satisfying all stakeholders.**

The judges will be looking for entries where collaborative working has delivered outstanding results and significant benefits for the whole supply chain/partnership involved. Submissions will demonstrate a number of the following attributes:

1. Early involvement of the supply chain, client and end users - possibly underpinned by a soft landings approach.
2. Selection of supply chain on quality and value not lowest cost.
3. Common processes and tools to assist in collaborative working such as BIM and Lean.
4. Modern commercial arrangements and fair payment.
5. Evidence of improved results achieved through the collaborative approach and value engineering, and evidenced by performance measures (KPIs).

|  |
| --- |
| **Entry Checklist:**   1. **Completed entry form** – low resolution images can be embedded to support your entry. 2. **Logos** – for all key parties that should be recognised for the award (original .eps files). 3. **High resolution images** (print quality) – up to 5 photos.   **If you have any queries, please call/email the CEYH team:**  Tel: (Liz Schofield) 0113 812 1902 or (Donna Lee) 0113 812 7601  **How to submit**  All entries should be sent via email to [ceyhawards@leedsbeckett.ac.uk](mailto:ceyhawards@leedsbeckett.ac.uk) . You will receive an email confirmation of receipt. We aim to send this within 3 working days of submission subject to how many entries we receive. |

**Further guidance:**

**The Constructing Excellence Awards ‘recognise the best and inspire the rest’**

**What makes your submission special?**

We want to know if you are doing something new or different **or** doing something common to the industry but better than anyone else. It could be how you manage a specific process or a wide-ranging programme. It doesn’t need to be technologically cutting edge, but it does need to be exemplary.

**Can you demonstrate real benefits?**

We want data. You needn’t submit all your data, but we need to know that you have changed or achieved something through some measurable information. Did you do it better or with increased satisfaction to your clients?

**Is it honest?**

We are not looking for marketing information. We want real stories which give an honest summary of all the issues that you have overcome to deliver.

**Address the category criteria and make sure the judges understand:**

**Actions:** What actions were taken to deliver outstanding outcomes?

**Impact:** What results were achieved and what evidence can you provide?

**Lessons learned:** What lessons have been learned through this work and how have they been shared?

**Good luck!**

The Constructing Excellence Yorkshire and Humber Team

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**CONSTRUCTING EXCELLENCE AWARDS ENTRY FORM SECTION 1 OF 4**

**If your entry relates to a project:** complete sections 1, 2 and 4.

**If your entry relates to an organisation:** complete section 1, 3 and 4.

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| --- | --- |
| **Entry name** |  |

Maximum 70 characters (with spaces). This name will be on the award if successful.

**Applicant’s contact details:**

|  |  |
| --- | --- |
| Name |  |
| Organisation |  |
| Email |  |
| Telephone |  |
| Address |  |
| Postcode |  |

**Organisations to be credited:**

Please list the client related to this submission:

|  |  |
| --- | --- |
| **Client** |  |
| Contact name |  |
| Email |  |

Please list all organisations that should be credited in relation to this submission:

|  |  |
| --- | --- |
| **Organisation** |  |
| Contact name |  |
| Email |  |

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| **ELIGIBILITY CHECK** | **Does this entry relate** primarily to work carried out between ***January 2022 and December 2022? \****Please note that any projects mentioned do not need to be completed in 2022, started in 2022 or completed at all (they can be ongoing). As long as they have been worked on in this period then they are considered eligible. Upgrades or reworks on completed projects also count. |
|  | Y/N |

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**CONSTRUCTING EXCELLENCE AWARDS ENTRY FORM PROJECT DETAILS │ SECTION 2 OF 4**

|  |  |  |
| --- | --- | --- |
| **Project name** |  | |
| **Project location** |  | |
| **Project timescales or phase** | Start date: | End date: |
| **Project contract value** |  | |
| **Type of work**  (e.g. new build, refurb) |  | |
| **Type of client**  (e.g. housing association, developer, gov. department) |  | |
| **Construction product**  (e.g. school, housing, road) |  | |
| **Approx. m2** |  | |

**ORGANISATION / INITIATIVE DETAILS │ SECTION 3 OF 4**

|  |  |
| --- | --- |
| **Organisation / initiative name** |  |
| **Location** |  |
| **Type of organization** (e.g. housing association, developer, government department, contractor, consultant) |  |
| **Number of staff** |  |
| **Company turnover** |  |

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**CONSTRUCTING EXCELLENCE AWARDS ENTRY FORM YOUR SUBMISSION │ SECTION 4 OF 4**

**Please note:** if you are unable to insert images directly into the cell, please use space between each question to insert images.

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| 1. **Summary** (**max. 500 words**)   \* Please provide a **clear summary** of all key messages and aspects of the submission. This section will be used for marketing purposes. A clear and full answer ensures we showcase your project effectively. \*  **Guidance questions:** What makes this submission a winning entry? Why do you think this work stands out from the crowd and how do you suggest we share this with the industry? |
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| --- |
| 1. **Background:** Describe the circumstances or challenges faced in relation to this entry.. (**max. 250 words**) |
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| 1. **Describe the parties involved and how they engaged throughout the programme.** (**max. 250 words**) |
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| 1. **Explain your procurement strategy and evaluation criteria.** (**max. 250 words**) |
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| 1. **What tools have you adopted to collaborate up and down the supply chain?** (**max. 250 words**) |
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| 1. **How have commercial arrangements differed from traditional contracts?** (**max. 250 words**) |
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| 1. **Based upon the integrated and collaborative approach chosen what results have been achieved?** (**max. 250 words**) |
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| 1. **3 winning facts about your submission**   Ensure you highlight 3 **key** achievements. This may be published by Constructing Excellence Yorkshire and Humber. | |
| **1** |  |
| **2** |  |
| **3** |  |